

「NAVIGATOR CERTIFICATION SEMINAR」

IMPLEMENTATION GUIDELINES



CERTIFYING
ORGANIZATION

SSI International(SSSI INT'L)

OVERVIEW

CERTIFYING ORGANIZATION

SSI International(SSI INT'L)

Nihonsyu Navigator
Shochu Navigator

ORGANIZER

Certified「International Sake Lecturer」

※ If you are not an SSI certified member on the date of application and the seminar date, participation is not allowed.

※ When recruiting, it is allowed to use the name and logo of the certifying organization as a sponsor (application required).

However, due to copyright reasons, use outside of this seminar is not permitted.

ELIGIBLE PARTICIPANTS IMPLEMENTATION TIME

Over 20 years(Japan) old

More than 45 minutes

※ According to the legal drinking age stipulated by the laws of each country

NUMBER OF PARTICIPANTS

1 or more

TEACHING MATERIALS AND OPERATIONAL RECRUITMENT

At the discretion of the organizer

SUPPORT ITEMS FROM THE CERTIFYING ORGANIZATION

Website Posting

(From 3 months before the event date until the application deadline)

Email Newsletter Distribution

(Written by the organizer, sent once for each event date)

FLOW FROM IMPLEMENTATION APPLICATION TO CERTIFICATION

1

SEMINAR IMPLEMENTATION APPLICATION

Please apply using the "Implementation Application Form" below.

Application Period: 2 weeks before the event date.

Application Period
2 weeks
prior

Application Method

Step1. Log in to My Page

Log in URL <https://ssi-sake.jp/mypage/>

Step2. Apply through the 「Implementation Application Form.」

Here is the 「Implementation Application Form.」

<https://forms.gle/TAM5Pb8HEeCZBLXdA>

2

IMPLEMENTATION APPROVAL

After submitting the application form, we will notify you of the approval status within 3 business days via the registered email address.

Important Points

1. Please note that if the implementation application form is not submitted by the deadline, approval cannot be granted.
2. Approval cannot be granted if the content of the program includes minors among the seminar participants.
3. There will be an exchange of personal information between the organizer (SSI certified instructors and Japanese Sake instructors) and us. To comply with legal regulations, please ensure that participants are informed and agree to the provision of personal information when recruiting.



FLOW FROM IMPLEMENTATION APPLICATION TO CERTIFICATION

3 SUBMISSION OF NAVIGATOR CERTIFICATION LIST

In the case of data submission

Please submit using the designated format (Excel file).

Download here <https://ssi-w.com/navigator/naviform.xlsx>

Propose method: E-mail support@sakejapan.com

FLOW FROM IMPLEMENTATION APPLICATION TO CERTIFICATION

4

PAYMENT OF NAVIGATOR CERTIFICATION REGISTRATION FEE

After submitting the 「Navigator Certification List,」 we will issue an invoice.

We will contact you via your registered email address. Please confirm and make the payment afterward.

※Individual payments from certified persons are not allowed.

Regarding the Certification Registration Fee

※Price is excluding tax, with an additional 10% consumption tax.

※Included in the certification registration fee
(certificate (card type))

- 2,390 Yen per person
- 2,940 Yen per person

(If you also want a A4-sized certificate +550Yen)

Card-type certificate



A5-sized certificate



5 SENDING OF NAVIGATOR CERTIFICATION CERTIFICATE

After completing the certification registration process

2 weeks

※In the case of data submission

After completing the certification registration process, we will send it

※ The registration process is complete upon submission of the 「Navigator Certification List」 and payment of the 「Navigator Certification Registration Fee.」

SHIPPING PERIOD

Submit the certification list as data: 2 weeks

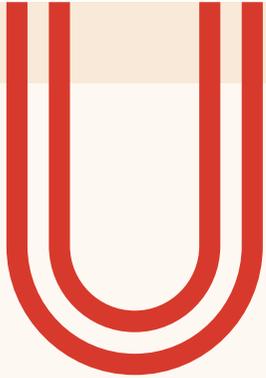
Submit by certification registration form: 3 weeks

SHIPPING DESTINATION

Send in bulk to the organizer

※If there are 9 or fewer certified persons, a shipping fee of 2,000 yen will be charged.

FLOW FROM
IMPLEMENTATION
APPLICATION
TO
CERTIFICATION



REGARDING THE REISSUANCE OF CERTIFICATION CERTIFICATES

If you wish to have a certification certificate reissued due to incomplete application details, there will be a fee.

Price is excluding tax, with an additional 10% consumption tax.

COST

500 yen/person

In the case of reissuing a A4-sized certificate

1,000 yen/person

SHIPPING FEE

We will charge according to Japan Post's postal rates. [https://www.post.japanpost.jp/send/fee/kokunai/one two.html](https://www.post.japanpost.jp/send/fee/kokunai/one%20two.html)

【Contact Information for This Matter】

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Business hours: 9:30-17:45

Closed: Saturdays, Sundays, and holidays

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